



## Corporate Meeting Rental

Monday - Friday

7am - 4pm

Facility accommodates 600 theatre or 350 schoolroom for large meeting or can be divided into general session with 1 or 2 breakouts

Rental includes set up and tear down of tables, chairs, staging, podium, mic, projector, and 10' tripod screen plus white linen and black skirting on up to 9 rectangular tables for registration, materials, refreshments, buffet, etc.

Linen for rounds and schoolroom tables is NOT included

9 Hour Rental 7am - 4pm			
Section of Facility		Sq Ft	Monday – Friday
ABC	Entire ballroom	6,030	\$2,750
C	Larger half with window	3,390	\$1,750
AB	Smaller half no window	2,640	\$1,500
A or B	Half of smaller half	1,320	\$1,000

- ❖ Additional time: \$200 per hour ordered at least 2 weeks in advance
- ❖ White or black linen tablecloths
  - 85" square for 60" round tables: \$10 each + tax
  - 114" rectangle linen for schoolroom tables: \$5 each + tax
- ❖ Audio visual equipment
  - Additional small room projector for A or B: \$100 + tax
  - Additional LCD projector: \$250
  - Additional 10' tripod screen: \$150 + tax
  - Dual screen projection: \$500 + tax
  - Uplights (set of 8) in your choice of color settings: \$200 + tax

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